



**Student Support Services  
Formal Complaint of Sexual Misconduct - Title IX**

School: \_\_\_\_\_  On Campus  Off Campus

Location of Alleged Incident(s): \_\_\_\_\_

Date(s) of Alleged Incident(s): \_\_\_\_\_ Time(s) of Alleged Incident(s): \_\_\_\_\_

Complainant's Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Position: \_\_\_\_\_

Respondent(s) Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Position: \_\_\_\_\_

Did this event happen during the  school day or at a  school-sponsored activity?

If off campus or outside of the school day please describe the school sponsored activity.

Please describe the incident(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that I can receive supportive measures without filing a formal complaint. This may include counseling, schedule change, stay away agreement, and other non-disciplinary measures.

I understand that by filing a formal complaint a formal investigation will be initiated. This requires that any information provided by me will be disclosed to the respondent. Both parties will receive a full report of the investigation and outcomes.

I may withdraw my complaint at any time however, the Title IX coordinator may continue to investigate if deemed serious enough or if safety of others is at risk.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title IX Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Complaint Received by: \_\_\_\_\_ Date: \_\_\_\_\_